

The School Board of Monroe County, Florida

Training and Recruiting Fund Reimbursement Form

Title II, Part A-Teacher and Principal Training and Recruiting Fund

Projects are intended to increase student academic achievement through strategies such as improving teacher and principal quality and increasing the number of highly qualified and/or infield effective teachers in the classroom and highly qualified principals and assistant principals. K-12 core academic subject area teachers, paraprofessionals, assistant principals and principals qualify under this project.

Title IX-General Provisions, Part A-Definitions, Section 9101 (11) CORE ACADEMIC SUBJECTS.—The term ‘core academic subjects’ means English, reading or language arts, mathematics, science, foreign languages, civics and government, economics, arts, history, and geography.

In order to meet the educational requirements under Title II, Part A and the No Child Left Behind Act, 2001, P.L. 107-110, CFDA 84.367A, the School Board of Monroe County, Florida, (“the School Board”), has agreed to **reimburse** qualifying individuals for courses and testing fees associated with becoming or remaining highly qualified and/or infield. Qualifying individuals must pass the course or test, and have it added to their certificate in order to be reimbursed. Reading Endorsement must remain on certificate during duration of employment with MCSD and teachers must agree to teach a reading class if requested.

Pre-approval of the Director of Human Resources to ensure eligibility is a requirement for any individual to receive compensation. Funds must be available.

_____ at _____ is requesting to be pre-approved for:
(Employee Name) (School)

- 1) _____ ESOL Endorsement or _____ ESOL Requirement (for ESOL SAE, complete #4 below)
Course Title and Provider _____ Cost \$ _____
- 2) _____ Reading Endorsement Add-on Program (REAP) (Competencies 1, 2, 3, 4, 5, -- Cost \$300 each)
- 3) _____ Reading Endorsement Completion (\$2500 Stipend)
- 4) _____ Testing fee to become or remain highly qualified _____ specify SAE test
- 5) _____ NGCAR-PD (Schultz Center Online Course \$170)
- 6) _____ Course work: Course and Provider _____ Cost \$ _____

This agreement is entered into this the __ day of _____, 20____, between the School Board and (“Employee”). The parties hereto agree as follows:

The School Board agrees to:

- 1) Reimburse the cost of tuition and testing fees for teachers, paraprofessionals and administrators to become or remain infield, effective or highly qualified.

Employee agrees to submit to the Title II Project Director by May 31:

- 1) Proof of payment for course and/or testing fee, and proof of addition to certification.
- 2) A copy of a passing score for a Florida Teacher Certification Exam.
- 3) A copy of a passing grade (“C” or better) or a certificate of completion upon completion of a course.

_____ Employee Signature	_____ Date	_____ Principal	_____ Date
_____ Certification Specialist	_____ Date	_____ Director of Human Resources	_____ Date
_____ Title II Program Director	_____ Date	_____ Reading Specialist	_____ Date
_____ Title III ESOL (as appropriate)	_____ Date		

*Reimbursements for current employees only regardless of being pre-approved.

6.16.14